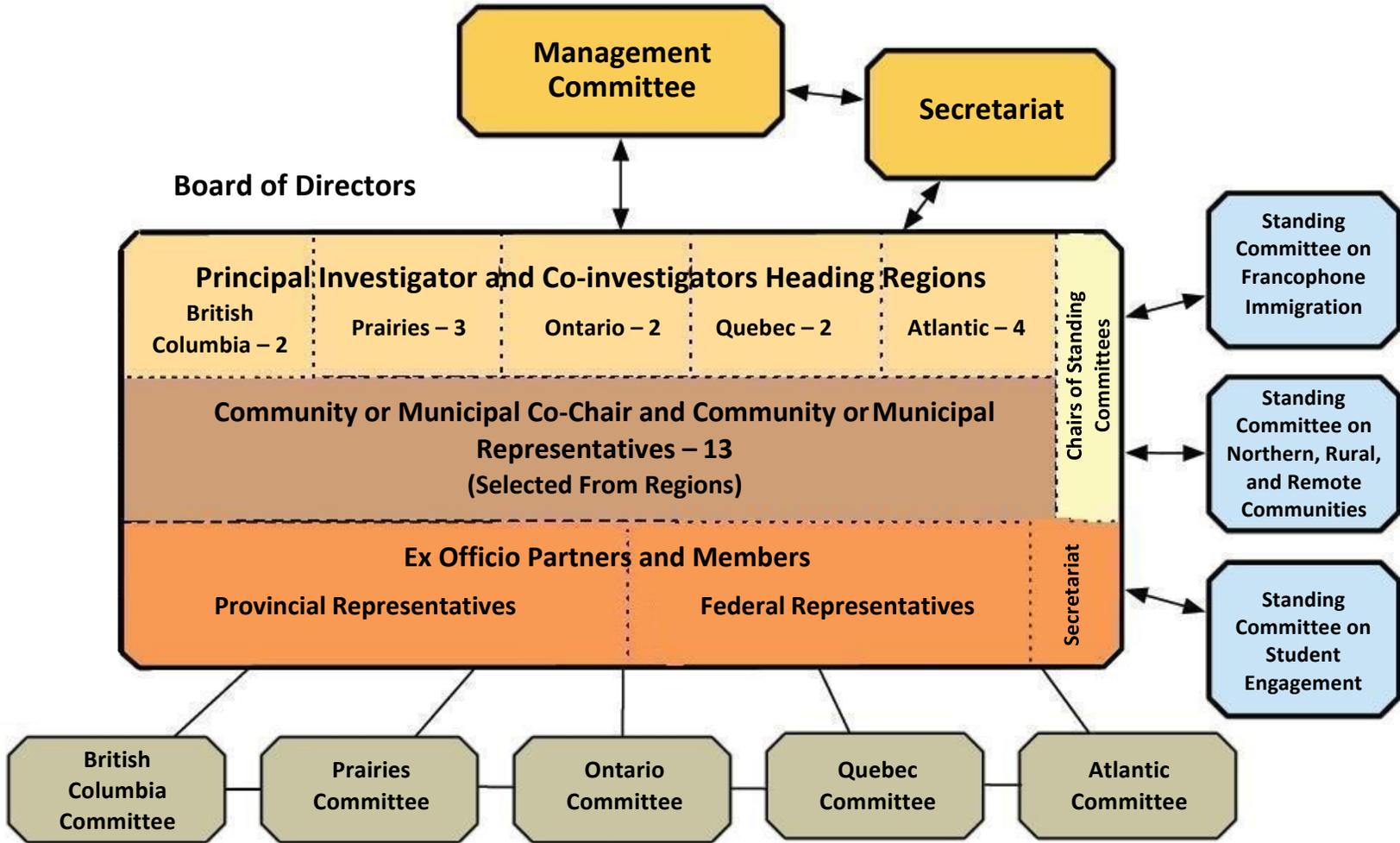


### Governance Structure



## COMPOSITION AND MANDATES OF P2P INSTITUTIONS AND MEMBERS

### P2P Board of Directors

#### Functions and responsibilities of the Board

The Board of Directors is the principal strategic direction-setting body of the Pathways to Prosperity Partnership. The Board is responsible for:

- Establishing the overall research priorities and strategic directions of the P2P Partnership in response to recommendations by the Management Committee
- Establishing the overarching education, communications and knowledge mobilization strategies of the P2P in response to recommendations by the Management Committee
- Initiating referrals to and receiving advice from the P2P's Standing Committees

#### Membership

The membership of the Board of Directors will consist of:

- The P2P's principal investigator who serves as co-chair
- A community or municipal co-chair
- The P2P's co-investigators (12)
- Community or municipal representatives (12 in total: 2 each from B.C., Ontario and Quebec and 1 each from the other provinces (excepting the province from which the community or municipal co-chair is drawn))
- The co-chairs of the three standing committees
- Federal representatives (in an ex officio capacity)
- Provincial and territorial representatives (in an ex officio capacity)

Decisions will be by consensus unless a vote is required. Co-chairs will only vote to resolve ties.

#### Responsibilities of Board members

Board members will help to advance the P2P's strategic interest in fostering welcoming and prosperous communities that promote the economic, social and civic integration of migrants and minorities in Canada. Board members will serve as emissaries of the P2P Partnership, promoting the initiative within their institutions and sphere of activities; promoting local engagement; creating opportunities for knowledge exchange; helping to build connections with policymakers and practitioners; and participating in P2P conferences, workshops, and related events.

Specific responsibilities of Board members include:

1. Participating in the activities and decisions of the Board

2. Ensuring that key issues are addressed in P2P research plans and events, including annual conferences, workshops and other events
3. Helping to identify opportunities for mutual learning and knowledge exchange among researchers, government officials, and representatives from other organizations
4. Promoting educational opportunities for students, postdoctoral fellows, and community researchers
5. Ensuring that community and government priorities are addressed at annual conferences, workshops, and other events
6. Providing expert advice based on professional expertise

### **Meetings**

The Board of Directors will convene twice a year. One meeting will be held in conjunction with the P2P's annual conference and the other by teleconference. The committee will be consulted at other times via email or special teleconferences.

## **P2P Management Committee**

### **Functions and responsibilities of the Management Committee**

The Management Committee is the principal operational body of the Pathways to Prosperity Partnership. The Committee is responsible for:

- Overseeing the implementation of decisions by the Board of Directors
- Preparing recommendations to the Board of Directors regarding the P2P's research priorities and strategic directions
- Preparing recommendations to the Board of Directors regarding the P2P's education, communications and knowledge mobilization strategies
- Providing oversight and helping to coordinate the P2P's research agenda, educational plans, and dissemination plans
- Providing oversight and helping to coordinate SSHRC activity reports, partner contribution reports, mid-term and final reports
- Coordinating fundraising activities
- Planning and developing the annual P2P conference and other events
- Approving mid-term and final reports to SSHRC

### **Membership**

The membership of the Management Committee will consist of:

- The P2P's principal investigator who serves as co-chair
- The community or municipal co-chair
- One co-investigator from each of the Atlantic, Quebec, Prairies, and BC regions (the principal investigator will represent the Ontario region)
- One community or municipal representative from each region, selected from the

Board of Directors (with the exclusion of the region from which the community or municipal co-chair is drawn)

Decisions will be by consensus unless a vote is required. Co-chairs will only vote to resolve ties.

### **Responsibilities of members**

Committee members will help to advance the P2P's strategic interest in fostering welcoming and prosperous communities that promote the economic, social and civic integration of migrants and minorities in Canada. Committee members will seek to further the collective interest of the P2P Partnership as well as representing their regions.

Specific responsibilities of Management Committee members include:

1. Actively participating in and contributing to the full range of activities and decisions undertaken by the Management Committee
2. Ensuring that key issues are addressed by the P2P's research plans, educational opportunities, events, and knowledge mobilization activities
3. Promoting the collective interests of the P2P Partnership and ensuring that the interests of the regions and the Standing Committees are reflected in the P2P's research projects and activities
4. Identifying and promoting opportunities for mutual learning and knowledge exchange among researchers, government officials, and representatives from other organizations
5. Providing expert advice based on professional expertise

### **Meetings**

Scheduled teleconferences will be convened bimonthly.

## **Standing Committees**

### **Standing Committee on Francophone Immigration**

#### **Functions and responsibilities**

The Standing Committee on Francophone Immigration is an advisory body of the Pathways to Prosperity Partnership. The Committee is responsible for:

- Promoting comparative and regional research by the P2P in regards to the attraction and integration of Francophone newcomers in minority Francophone communities outside Quebec
- Providing authoritative advice to the Board of Directors and Management Committee in relation to the P2P's research agenda, including proposals for new research initiatives

and suggestions for adapting research proposals to better address the needs of Francophone minority communities

- Helping to build a network of policymakers, practitioners and researchers with an interest in migration and integration in Francophone minority communities

### **Membership**

The members of the Standing Committee on Francophone Immigration will be enlisted from the network of policymakers, practitioners and researchers participating in the P2P. The Co-chairs of the Standing Committee will be drawn from among these members.

### **Meetings**

The Standing Committee on Francophone Immigration shall be convened by the Co-chairs on a regular basis. Meetings will generally be held by teleconference.

## **Standing Committee on Northern, Rural, and Remote Communities**

### **Functions and responsibilities**

The Standing Committee on Northern, Rural, and Remote Communities is an advisory body of the Pathways to Prosperity Partnership. The Committee is responsible for:

- Promoting comparative and regional research by the P2P in regards to attracting, integrating and retaining newcomers in Northern, rural, and remote communities
- Providing authoritative advice to the Board of Directors and Management Committee in relation to the P2P's research agenda, including proposals for new research initiatives and suggestions for adapting research proposals to better address the needs of Northern, rural, and remote communities
- Helping to build a network of policymakers, practitioners and researchers with an interest in migration and integration in Northern, rural, and remote communities

### **Membership**

The members of the Standing Committee on Northern, Rural, and Remote Communities will be enlisted from the network of policymakers, practitioners and researchers participating in the P2P. The Co-chairs of the Standing Committee will be drawn from among these members.

### **Meetings**

The Standing Committee on Northern, Rural, and Remote Communities shall be convened by the Co-chairs on a regular basis. Meetings will generally be held by teleconference.

## Standing Committee on Student Engagement

### Functions and responsibilities

The Standing Committee on Student Engagement is an advisory body of the Pathways to Prosperity Partnership. Its chief role is to include graduate students centrally in the activities of the P2P, and to provide educational and training opportunities for graduate students. The Committee is responsible for:

- Facilitating the involvement of graduate students in P2P research projects and activities
- Coordinating the participation of graduate students in the P2P Annual Conference
- Contributing to the development of workshops that would be useful for graduate students
- Helping to increase access to student's theses and dissertations through a P2P online library
- Establishing a graduate student community of practice in order to facilitate communication among graduate students

### Membership

Co-investigators and current committee members from the various regions are encouraged to nominate graduate students to the Standing Committee for a total of 25 members. The Co-chairs of the Standing Committee on Student Engagement are chosen by their Committee peers.

### Meetings

The Standing Committee on Student Engagement is convened by the Co-chairs. Meetings will generally take place by teleconference. An in-person meeting will take place at the P2P annual conference.

## Co-Investigators

### Functions and responsibilities

The co-investigators are responsible for:

- Providing a point of contact for regional and local stakeholders
- Participating actively in governance and related tasks
- Participating actively in P2P research activities
- Participating actively in P2P conferences, workshops, and other knowledge exchange events
- Participating actively in P2P educational activities
- Developing and implementing regional and pan-Canadian research projects
- Reporting on regional activities and regional research

- Reporting annually on financial contributions from partners, use of fund, membership and activities, in line with SSHRC requirements
- Recruiting student and postdoctoral fellow members to the P2P and providing opportunities for students, postdoctoral fellows, junior faculty members, and community researchers to receive training and participate in research studies
- Creating opportunities for local community organizations, municipalities and government agencies (as well as other stakeholders) to participate in project development, execution and dissemination
- Helping to expand the P2P's access to financial and in-kind support for research and other activities
- Producing publications, making presentations, and developing reports based on P2P research

## Secretariat

### Functions and responsibilities

The Secretariat head is accountable to the Pathways to Prosperity co-chairs. The Secretariat is responsible for:

- Providing strategic, logistical, administrative and financial advice and support to the co-chairs
- Providing logistical and administrative support to the Board of Directors and Management Committee
- Providing logistical and administrative support to the Standing Committees
- Developing and managing the P2P's communications infrastructure, including the network of websites, the eBulletin, the annual conference, and workshops
- Maintaining contact with the P2P's academic, community and government partners and collaborators
- Managing project finances and reporting, including activity monitoring, midterm reports, final reports and partner contribution reports, as required by SSHRC
- Taking on special projects as needed